

**BOARD OF SCHOOL DIRECTORS  
CORRY AREA SCHOOL DISTRICT  
REGULAR BOARD MEETING MINUTES  
August 26, 2024**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, August 26, 2024, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:00 PM.

**ROLL CALL**

Present Directors: Justin R. Amy, Joel A. Cook, Amanda J. Cox (arrived 7:05 PM), Kathryn DiVittorio, Doris P. Gernovich, Joseph A. Frisina, Jason D. Halfast, William A. Nichols

Excused Directors: Amy L. Allen

Absent Directors: None

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Kimberly Spence – Board Secretary, Bill West – Director of Secondary Education, Leslie Bloomgren – Director of Special Education, Mike Munsee – Director of Buildings and Grounds, Andrew Passinger – HS Principal

Media: Jack Hasbrouck

Guests: Samantha Hasbrouck, Elizabeth Robbins, Merri Luebert, Martha Byler, Trudy Halfast

**MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

**APPROVED  
AGENDA**

MOTION by Director Amy and seconded by Director Cook to approve the Agenda for August 26, 2024 with the removal of New Business Item A LECOM/Medical Associates of Erie (dental exams/physicals) to be reviewed at a later date.  
YEAS: Amy, Cook, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
MINUTES FROM  
8/12/24**

MOTION by Director DiVittorio and seconded by Director Gernovich to approve the Minutes from the Regular Meeting on August 12, 2024.  
YEAS: Amy, Cook, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**PUBLIC COMMENT**

Martha Byler shared concerns that her children ages seven and nine are no longer able to ride the bus since last year. Trudy Halfast also spoke with concerns that the children have to walk on the road and feels it is unsafe for the children. Mrs. Yetzer asked for the home address and contact information for the family. Administration will review with the information with the Transportation Coordinator and will follow-up with the family.

**STAFF COMMENT**

Mr. Daum introduced Samantha Hasbrouck, whose name is on the Agenda for consideration as a new Special Education Teacher at CAIS.

**APPROVED  
CHECKS, WIRE  
TRANSFERS &  
DIRECT DEPOSITS**

MOTION by Director Gernovich and seconded by Director DiVittorio to approve checks, wire transfers, and direct deposits from August 8 through 21, 2024, totaling \$1,728,911.49, as presented on the attached payments summaries.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
BUSINESS  
MANAGER’S  
REPORT**

MOTION by Director Cook and seconded by Director Cox to approve the Business Manager’s Report for July 2024.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
SURPLUS  
EQUIPMENT**

MOTION by Director Nichols and seconded by Director Gernovich to approve the sale/auction/disposal of 1 large and 1 small safe.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
STUDENT CODE OF  
CONDUCT**

MOTION by Director DiVittorio and seconded by Director Cook to approve the Elementary Student Code of Conduct and the Middle-High School Student Code of Conduct for the 2024/25 school year.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
VIRTUAL  
ACADEMY  
SERVICES  
AGREEMENT**

MOTION by Director Gernovich and seconded by Director Amy to approve the Virtual Academy Services Agreement with Warren County School District for the 2024/25 school year.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
VARSITY  
ATHLETIC TEAMS**

MOTION by Director Amy and seconded by Director DiVittorio to approve the addition of Girls Wrestling, Competitive Spirit and Unified Bocce as Varsity sports for the 2024/25 school year.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

Mr. Frisina asked if we participate in any Unified Academic programs. Mrs. Bloomgren and Mr. West will look into available options and provide the Board with information.

**APPROVED BOARD  
POLICY UPDATES**

MOTION by Director Cox and seconded by Director Frisina to approve updates and revisions to the Policy 815 Acceptable Use of Internet, Computers and Network Resources to align with regulations and law.  
YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols  
NAYS: None

**APPROVED  
PERSONNEL ITEMS**

MOTION by Director Halfast and seconded by Director DiVittorio to approve personnel items 1-15:

1. The resignation of Marigrace Hood, Special Education Teacher, effective August 19, 2024.
2. The resignation of Kevin Fallon, Secondary Social Studies Teacher, effective August 21, 2024.
3. A correction for Kathryn Rose, Secondary ELA Teacher, from a Bachelor’s +24 to a Bachelor’s, Step 2, rate of \$49,520.00.
4. The appointment of Ashley Vella, Assistant High School Principal (220 day), effective August 19, 2024 at a salary of \$75,000.00 pro-rated.
5. The appointment of Nick Krasa, Interim Supervisor of Vocational Education, effective August 23, 2024 at a salary of \$88,000.00 pro-rated.
6. The appointment of Samantha Hasbrouck, Special Education Teacher, effective August 23, 2024 at a Master’s, Step 8, salary of \$60,579.00.

**APPROVED  
PERSONNEL ITEMS  
(cont.)**

7. The appointment of Elizabeth Muchesko, Secondary Social Studies Teacher, effective August 23, 2024 at a Bachelor's, Step 1, salary of \$49,100.00.
8. The appointment of Elizabeth Muchesko, Assistant Band Director, effective for the 2024/25 school year at a supplemental salary of \$2,030.19.
9. The appointment of Kelly Mack, Grade II Paraprofessional, effective August 23, 2024 at an hourly rate of \$15.87.
10. Tammy Skiba, as an additional driver through D&R Transportation for the 2024/25 school year.
11. The following employees as having satisfactorily completed tenure (three years of service) with the Corry Area School District:

<b>Educator</b>	<b>Start Date</b>	<b>Tenure Date</b>
Nathan Benzel	8/23/2021	8/23/2024
James Donaldson	8/23/2021	8/23/2024
Stephanie Donoghue	8/23/2021	8/23/2024
Sarah Kirchhofer	8/23/2021	8/23/2024
Tristan McCray	8/23/2021	8/23/2024
Calan Vance	8/23/2021	8/23/2024

12. The following list of mentors for the 2024/25 school year at a supplemental salary of \$260.00:

<b>Participant</b>	<b>Mentor</b>
Megan Brooks	Kelly Wintemute
Ryann Brundage	Leah Walls
Karen Dunham	Danielle Audet
Samantha Hasbrouck	Jillian Rose
Tiandra Humes	Jennifer Dow
Elizabeth Muchesko	Mike Woods
Heather Morris	Kaitlyn Reynolds
Kathryn Rose	Erica Thier
Jameson Sposato	Katie Kuttenkuler
Autumn Sproveri	Kurtis Fox
Cassidy Suchar	Dana Meredith
Jennifer Wellington	Tiffany DePaul

13. The following list of Non-Athletic Recreational positions for the 2024/25 school year:

Senior Ambassadors Program Advisor	Danielle Audet	\$600.00
Academic Sports League/USAD Team Coach	Erica Thier	\$600.00
Wellness Co-Coordinator	Melissa Turben	\$750.00
Wellness Co-Coordinator	Stephanie Donoghue	\$750.00
Robotics/LEGO/Robobots Assistant Advisor	Erica Thier	\$600.00
District Chemical Management Officer	Jeff Kerr	\$600.00

**APPROVED**  
**PERSONNEL ITEMS**  
**(cont.)**

14. The following list of Grade Level Coordinators and Department Heads and for the 2024/25 school year:

Grade Level Coordinator – Kindergarten	Rebecca Donovan	\$1,250.00
Grade Level Co-Coordinator – Grade 1	Chelsea Smith	\$625.00
Grade Level Co-Coordinator – Grade 1	Lisa Weis	\$625.00
Grade Level Co-Coordinator – Grade 2	Amy Hodak	\$625.00
Grade Level Co-Coordinator – Grade 2	Jacquelynn Hill	\$625.00
Grade Level Coordinator – Grade 3	Amy Sweet	\$1,250.00
Grade Level Coordinator – Grade 4	Jody Powell	\$1,250.00
Grade Level Coordinator – Grade 5	Shannon West	\$1,250.00
Department Head – Title I	Megan Simmons	\$1,250.00
Department Head – Elementary Encore	Gary Johnston	\$1,250.00
Department Head – Elementary Special Education (K-5)	Jennifer Uplinger	\$1,250.00
Department Head – MS Science (6, 7, 8)	Eric Brumagin	\$1,250.00
Department Head – MS Social Studies (6, 7, 8)	Adam Brewer	\$1,250.00
Co-Department Head – MS Mathematics (6, 7, 8)	Stacie Smith	\$625.00
Co-Department Head – MS Mathematics (6, 7, 8)	Nicole Menjivar	\$625.00
Co-Department Head – MS ELA (6, 7, 8)	Mike Leshner	\$625.00
Co-Department Head – MS ELA (6, 7, 8)	Tiffany DePaul	\$625.00
Department Head – HS Science	Christel Jackman	\$1,250.00
Department Head – HS Social Studies	Mike Woods	\$1,250.00
Department Head – HS Mathematics	Amy Happoldt	\$1,250.00
Department Head – HS ELA/Foreign Language	Erica Thier	\$1,250.00
Department Head – Secondary Encore	Kim Smrcka	\$1,250.00
Department Head – Secondary Special Education (6-12)	Dawna Lyngarkos	\$1,250.00
Department Head – Technology Education	Travis Carey	\$1,250.00
Department Head – CTC/Family Consumer Science/Business	Julie McCray	\$1,250.00

**APPROVED**  
**PERSONNEL ITEMS**  
**(cont.)**

15. To approve the following list of Supplemental Positions for the 2024/25 school year:

Senior Class Co-Advisor	Monica Marsh	\$1,033.41
Senior Class Co-Advisor	Sam Adamski	\$1,033.41
Junior Class Advisor	Stephanie Bennett	\$2,066.82
Sophomore Class Advisor	Victoria Rutkowski	\$1,078.92
Freshman Class Advisor	Kim Smrcka	\$1,078.92
Yearbook Advisor	Janelle Turk	\$2,977.02
High School Drama Director	Kim Smrcka	\$2,252.19
High School Drama Assistant Director	Alyssa Britten	\$1,142.19
Middle School Drama Director	Kim Smrcka	\$1,142.19
Middle School Drama Assistant Director	Jackie Barton	\$575.00
Elementary Drama Director	Alyssa Britten	\$1,142.19
Band Ensemble Director	Tristan McCray	\$575.00
Choir Ensemble Director	Kim Smrcka	\$575.00
Lead and Seed Advisor	Mark Chludzinski	\$575.00
High School Newspaper Editor	Ryan McBriar	\$1,718.28
Media/Marketing Coordinator	Mike Woods	\$2,977.02
Media/Marketing Assistant Coordinator	Jeff Goodwill	\$1,475.19
Media/Marketing Assistant Coordinator	Kelly Mosher	\$1,475.19
HS Student Council Advisor	Paula Carey	\$2,066.82
MS Student Council Co-Advisor	Julie Brundage	\$525.58
MS Student Council Co-Advisor	Stacie Smith	\$525.58
Auditorium Coordinator	Tristan McCray	\$2,196.69
Pep Band Director	Tristan McCray	\$1,047.84
National Honor Society	Jen Dow	\$1,603.95
National Technical Honor Society Advisor	Jana Steadman	\$1,603.95
Future Business Leaders	Erica Thier	\$1,603.95
Skills USA Advisor	Tiffany Lindsey	\$1,603.95
Academic Team Coordinator	Erica Thier	\$1,995.78
Academic Team Assistant Coordinator	Michael Soprano	\$1,013.43
e-Sports Co-Coordinator	Mike McGinnity	\$571.09
e-Sports Co-Coordinator	Ryan McBriar	\$571.09
Robotics Advisor	Nick Krasa	\$2,252.19

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

**OTHER MATTERS  
BY BOARD  
MEMBERS**

Director Cox shared there is an IU Board meeting this Wednesday, followed by an Executive Session for personnel matters.

Director Gernovich commended the district staff on how fabulous the buildings look.

**OTHER MATTERS  
BY BUSINESS  
MANAGER**

Mrs. Clabatz shared there will be an auction after school (time to be determined) on September 24, 2024.

**OTHER MATTERS  
BY  
SUPERINTENDENT**

Mrs. Yetzer shared that teachers and staff, including 19 new hires, were welcomed back on Friday, August 23<sup>rd</sup> with a motivational speaker. This evening, the district welcomed students and families to Meet the Teacher and it was very well attended. Students will begin classes on Wednesday, August 28<sup>th</sup>.

Mrs. Yetzer also requested a Committee of the Whole Meeting at 6:00 PM on Monday, September 23<sup>rd</sup> to review updates and revisions to Board policies.

**ADJOURNMENT**

Motion by Director Gernovich and seconded by Director Cox to adjourn the Regular Board Meeting at 7:21 PM.

YEAS: Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast, Nichols

NAYS: None

  
Kimberly Spence, Board Secretary